

## **Constitution of the Friends of White Rock**

### **1. Name**

1.1. Friends of White Rock.

### **2. Aims and Objectives**

2.1. The objectives of the Friends shall be to facilitate and participate in maintenance of the White Rock Industrial Park (a Scheduled Monument), to work with the Council of the City and County of Swansea and affiliate organisations to develop White Rock as a community amenity, and to encourage further research into the history of White Rock and related locations and operations in the UK and overseas.

2.2. The aims of the Friends should be consistent with the furthering of equal opportunities for all members and associates of the Friends.

### **3. Membership**

3.1. The Friends shall consist of the officers and members.

3.2. Membership of the Friends shall be open and not be unreasonably restricted on the basis of sex or race, or of political, religious or other opinions, to any other persons in the area who are prepared to accept and support the objectives of the Friends.

3.3. In accepting membership, a person agrees to abide by the constitution of the Friends and the rulings of the management committee.

3.4. Members under the age of 17 years shall be considered as junior members, with written parental consent.

3.5. Junior members shall not have the right to vote at meetings, but are entitled to elect from among themselves two representatives who shall have the right to vote as full members of the management committee.

### **4. Membership Fees**

4.1. The Friends of White Rock Committee shall set fees for membership and affiliation.

## 5. Officers

5.1. The officers of the management committee shall be the **Chair**, the **Vice Chair**, the **Secretary** and the **Treasurer**. The Friends shall also elect other officers at its discretion.

## 6. Management of the Friends

6.1. The management of the Friends shall be vested in the officers hereinafter called **The Management Committee**.

6.2. The Management Committee shall act for the members. Liabilities shall not fall upon the members (provided that they act in accordance with the constitution with honesty and good faith).

6.3. Meetings of the Management Committee shall be convened by the secretary and shall meet monthly or where deemed necessary.

6.4. The quorum necessary for a management meeting shall be four.

6.5. Every question at a meeting of the Management Committee shall be resolved by a simple majority. In the event of a tie the chair shall have the casting vote.

6.6. The Management Committee shall be responsible for considering any request for membership and shall decide if this application should be accepted. This decision shall be in accordance with non-discriminatory policy specified in section 4.2.

## 7. Annual General Meeting and Other Meetings

7.1. The AGM may elect an Honorary President / Honorary Vice-President who will have no voting rights at meetings unless he / she is a member of the Management Committee.

7.2. Nominations may be received by the Secretary fourteen days prior to the AGM. Nominations will be accepted from the floor of the AGM. Nominations can only be accepted from persons eligible to vote at the AGM.

7.3. The dates of the AGM and Management Committee meetings shall be determined at the previous meeting. In addition the Chair may call a meeting when he / she considers it necessary or desirable or upon the request of at least four members of the Management Committee.

7.4. All members shall have equal voting rights at the AGM.

7.5. The quorum for the AGM shall be four members present who are eligible to vote.

7.6. An Extraordinary AGM may be called by not less than four members of the Management Committee and approved by a simple majority vote of the Committee. In the event of a tie the EAGM will be called.

## **8. Voting Procedures**

8.1. Each member shall be entitled to one vote.

8.2. The chair shall have the casting vote in addition to a deliberative vote.

## **9. Property and Staff**

9.1. Responsibility for all property owned or leased by the Friends and employment of paid staff and volunteers rests with the Management Committee.

## **10. Dissolution Procedures**

10.1. The Friends may be wound up on a resolution at a special meeting convened for that purpose. At least 30 days notice of the meeting shall have been sent to all members of the Friends.

10.2. In the event of the passing of the resolution to wind up the Friends the members of the Friends shall appoint a representative committee which shall be empowered to distribute the assets including cash investments in hand to Friends / affiliates having similar objectives to their own. No member shall obtain any asset from the Friends.

10.3. In the event of the Friends ceasing to exist, following the discharge of all debts and liabilities, and distribution of any assets according to 11.2, any assets remaining shall become the property of the City and County of Swansea.

## **11. Review of the Constitution**

11.1. The constitution shall be reviewed at the AGM.

11.2. Amendments to the constitution shall only be agreed at an AGM.

11.3. Additions or alterations to the constitution may be submitted in writing at the AGM or with the request for a special meeting of the Friends.

11.4. Any alterations to the constitution shall require a simple majority of the Management Committee.

11.5. In the event of any questions for matters arising which are not provided for in the constitution, such a question or matter shall be dealt with by the Management Committee whose decision is final.

## **12. Clauses**

12.1. The Friends of White Rock and the Management Committee shall not distribute profits and shall apply all of its income to the furtherance of the objectives above.